

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH  
ON Tuesday, September 22, 2020 AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

<b>PRESENT:</b>	Valerie Newton	Director
	Rolly Smith	Director
	Donna Jaunzarins	Director
	Marcel DeMars	Director
	Cathy Kelly	Director
	Debbie Hardy	CEO
	Dr. J. Park	Chief of Staff
	Annie Janveau	Chief Nursing Officer
	J. Bourgoin	Director of Community Programs and Services
<b>ABSENT:</b>	John MacEachern	Director
	Belinda Schleier	Director
	Raymond Lelièvre	Director
<b>STAFF:</b>	Stephanie Hardy	Accounts Receivable Clerk

**1. Call to Order**

Mrs. Valerie Newton took the chair and called the meeting to order at 1900.

**2. Certificate of Notice Circulated to all Directors**

The Notice of Meeting was as stated in the pre-meeting package.

**3. Declaration of Conflict**

None to Report

**4. Trustee Education**

Jessica Logozzo from Thunder Bay Regional Health Science Centre gave a presentation to the Board of Directors on the Regional Transformation and Integration – Collaboration for Better System Integration via telephone.

The following resolution was tabled for approval;

**MOVED BY: D. Jaunzarins**

**SECONDED BY: C. Kelly**

**BE IT RESOLVED: That the Santé Manitouswadge Board of Directors approves the Regional Services Committee of the Board Terms of Reference, on September 22, 2020.**

**CARRIED!**

**5. Patient Story**

Mrs. Janveau discussed the challenges with the treatment that patients receive in other communities and the lack of communication that patients also experience. She explained that she met with a patient and informed them on the process of their chart and how the information flows between hospitals to assure them that they are receiving correct medical information.

**6. Board Chair Report**

Mrs. Newton informed the Board that she will be reaching out to all Board members requesting that should a Board member be absent to a Board meeting; please advise the Executive Assistant.

**7. Chief of Staff Report**

Dr. Park discussed the challenges of locums cancelling on short notice and the effect on primary care.

**8. Administration Report**

**Strategic Directive #1**

**SMH will be proactive to individual and community needs**

- The myRide van is now operational.
- The FHT programs are moving forward to return to some level of normalcy while respecting the current directives. Each activity is reviewed on case by case.
- NOSP adult mental health worker now holds office in the physician office. This co-location will be a pilot project to see if it supports the physicians more effectively and improves client services.
- The physical barrier between primary care and the rest of the facility to prevent cross contamination has been removed and greatly improves staff flow.
- Directive #3 regarding LTC COVID 19 guidelines was put out September 2, 2020. While much of the content is the same, some of the details are more explicit.
- The chiropractor will open up his practice at the clinic on September 23/20 for 1 day/week.

**Strategic Directive #2:**

**SMH will sustain outstanding quality and operations**

- Accreditation to be updated as information available.
- We continue to make progress with the pharmacy inspection recommendations.

**Strategic Directive #3:**

**SMH will be innovators in service and program delivery**

- The Family Health Team physiotherapist, Wallace, is scheduled to join the team starting November 2, 2020 for six weeks to run the Chronic Pain Program with St. Joseph's Health Care Group as well to deliver other needed physiotherapy services.
- The Assisted Living Program has one client who will need a week of accommodation during renovation in their home to improve access for a disabled partner. This service will not be part of the funded component of Assisted Living, but will avoid a hospital admission.
- As of September 14, 2020 the chemo program opened up a new certification course and we enrolled two individuals with anticipation of resuming the chemo program early 2021.

**Strategic Directive #4:**

**SMH will become a magnet workplace**

- Laurie Isaacs has applied to the OTN position. She will assume the role along with its associated roles September 23/20. The position of Nurse Manager is currently vacant and has been posted. At this time Annie is covering the daily duties of the position.
- For the first time in a long time the nursing staff compliment is full and we were lucky to be able to acquire a permanent part-time RN through word of mouth.
- Discussions with a potential Nurse Practitioner resulted in demands that could not be met and the applicant withdrew from the process. Efforts continue to recruit a NP or train our own.
- Recruitment for a full-time physiotherapist for the Family Health Team is ongoing. A 21 day locum cancellation has caused significant delays to access primary care appointments. Some new locums from Wawa have graciously covered 5 of those shifts. Efforts continue to cover as many empty slots as possible.
- Efforts to recruit physicians remain high priority.

**9. Committee Reports**

**9.1. Governance Committee**

No Report

**9.2. Finance and Audit Committee**

The June financial statements were reviewed by Mrs. Stephanie Hardy. She advised that at the end of the June there was a surplus of \$40,296.00.

The following resolution was tabled for approval;

**MOVED BY:** R. Smith  
**SECONDED BY:** M. DeMars

**BE IT RESOLVED:** That the Financial Statements for June 2020, be approved as presented.

**CARRIED!**

The July financial statements were reviewed by Mrs. Stephanie Hardy. She advised that at the end of the July there was a surplus of \$58,799.00.

The following resolution was tabled for approval;

**MOVED BY:** D. Jaunzarins  
**SECONDED BY:** C. Kelly

**BE IT RESOLVED:** That the Financial Statements for July 2020, be approved as presented.

**CARRIED!**

**9.3. Executive Committee**

No Report

**9.4. Medical Advisory Committee**

Regional Ordering Privileges

The following resolution was tabled for approval;

**MOVED BY:** R. Smith  
**SECONDED BY:** C. Kelly

**BE IT RESOLVED:** That as recommended by the MAC at their September 17<sup>th</sup>, 2020 meeting that the following professionals be granted Regional Ordering privileges up to December 31<sup>st</sup>, 2020.

Dr. Okeoghene Akpogbe	NOSH
Sandra Asare-Kwakye, NP	SL Meno Ya Win Health Centre
Dr. Sandra Biro	NOSH
Dr. Verdah Bismah	NOSH
Dr. Julie Caron	RL Margaret Cochnour Memorial Hosp
Dr. Curtis Chin	NOSH
Dr. Sarah Dineen	TBRHSC
Dr. Colin Rumbolt	TBRHSC

Dr. Margaret Sweet  
Dr. Trevor Wood  
Dr. Soha Atallah

TBRHSC  
TBRHSC  
TBRHSC

**CARRIED!**

Locum Tenen Privileges

The following resolution was tabled for approval;

**MOVED BY:** M. DeMars  
**SECONDED BY:** D. Jaunzarins

**BE IT RESOLVED:** That as recommended by the MAC as their September 17th, 2020 meeting the following professionals be granted Locum Tenens privileges up to December 31<sup>st</sup>, 2020.

Dr. Sean Robinson  
Dr. Dannica Switzer  
Dr. Ka Young Park  
Dr. James MacTavish

**CARRIED!**

## **10. New Business**

### **10.1 Bell Smartnet**

The following resolution was tabled for approval;

**MOVED BY:** C. Kelly  
**SECONDED BY:** R. Smith

**BE IT RESOLVED:** That Santé Manitouswadge Board of Directors approves the Bell Smartnet agreement for \$58,451.16 + HST and that the CEO be approved to execute any related documents.

**CARRIED!**

### **10.2 Donation**

Mrs. Hardy informed the Board of Directors that Dr. Bill Sutherland a former physician at Santé Manitouswadge Health, passed away and his wife made a donation on his behalf.

### **10.3 Resignation Letter**

Aaron Baker submitted a letter of resignation effective immediately.

The following resolution was tabled for approval;

**MOVED BY:** D. Jaunzarins  
**SECONDED BY:** M. DeMars

**BE IT RESOLVED:** That Rolly Smith be appointed as Vice Chair to the Board of Santé Manitouswadge Health for a term of 1 year ending June 2021 in accordance with Corporate bylaws.

**CARRIED!**

**11. Other Business**

**12. In-Camera Session**

The following resolution was tabled for approval;

**MOVED BY:** R. Smith  
**SECONDED BY:** C. Kelly

**BE IT RESOLVED:** That we move into an In-Camera session at 2021 and that Mrs. Janveau, Mrs. Hardy and Mr. Bourgoin be requested to attend.

**CARRIED!**

The following resolution was tabled for approval;

**MOVED BY:** R. Smith  
**SECONDED BY:** D. Jaunzarins

**BE IT RESOLVED:** That we move out of In-Camera session at 2029.

**CARRIED!**

**13. Correspondence**

**13.1 Lab COVID Testing**

Mrs. Hardy explained to the Board of Directors that SMH was selected to receive the new TORCH COVID testing device. The TORCH is a device that will be used to test for COVID only if there is a very high probability that a patient will test positive for COVID-19.

**14. Consent Agenda Items**

**Approval:**

- a. Minutes of Board of Directors Meeting held: August 24, 2020

**MOVED BY:** R. Smith  
**SECONDED BY:** M. DeMars

**BE IT RESOLVED:** That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held: August 24th, 2020

**AND BE FURTHER RESOLVED:**

**MOVED BY:** D. Jaunzarins  
**SECONDED BY:** C. Kelly

**That the following items be received:  
Minutes of the Medical Advisory Committee held:  
August 13th, 2020**

**CARRIED!**

**15. Place and Time of Next Meeting – October 27th, 2020 at 1900.**

**MOVED BY:** D. Jaunzarins  
**SECONDED BY:** M. DeMars

**BE IT RESOLVED:** That the next meeting of the Board of Directors of Santé

**CARRIED!**

**16. Adjournment**

There being no further business to conduct. The following resolution was submitted for consideration.

**MOVED BY:**

**D. Jaunzarins**

**BE IT RESOLVED:**

**That this meeting be adjourned.**

Mrs. Newton thanked everyone for attending and the meeting adjourned at 2039 hours.

**17. For the Good of the Board**

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Debbie Hardy, CEO

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Valerie Newton ,Board Chair